

SICK LEAVE PLAN

EMPLOYEE'S STATEMENT (To Be Completed By Employee / Fax (250) 364-4304)



PART 1

Employee Name:		Empl #:		Shift:
Address:		Phone #: ()		
		Date of Birth:		
		Occupation:		
		Supervisor:		

PART 2

A	Is Disability due to (please circle one):	HOSPITALIZATION	PROCEDURE	SICKNESS	ACCIDENT
Date first unable to work due to disability:			Expected return to work date:		
Has or will a claim be filed with the Worksafe BC?				YES	NO
B	Attending Physician:			Date of First Visit:	
	Hospitalized?	YES	NO	Admitting Physician:	
	Admission Date:			Discharge Date:	
C	Were you working for another employer during the period claimed?			YES	NO
	If yes, give details including source and amount of benefit:				
<p><i>I declare all the information I have given on this report is true and correct. I understand to work and earn income while receiving Basic Sick Leave Benefits without advising Claims and Disability Management at Teck Metals Ltd., Trail Operations is not permitted.</i></p>					
Employee Signature:				Date:	

FOR INTERNAL USE ONLY (Do Not Write Below This Line)

BSL #	Continuation? Y / N	APSS Sent?	Physician:
Wage:	LSW:	VAC:	AIP? Y / N
Claims in 12 months:		Waiting Period:	
BSL 1 st Payment:		BSL Last Payment:	
01 ACTIVE END		WSBC Undertaking Signed?	
		ICBC Undertaking Signed?	
09 SICK LEAVE		LTD Undertaking Signed?	
20 SWB		Disability Insurance Forms?	
CLAIM CLOSED			
Date RTW:	Duties:	REG	C-86
# Shifts Missed:	BSL Top-Up?		

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PRIVATE PHYSICIAN REPORT TO EMPLOYER (Fax to 250-364-4304)



Employee Name:	Empl #:
<i>I authorize physicians, hospitals and insurers to release information with respect to the illness/injury for which I have applied for basic sick leave benefits. This authorization is only for information relevant to the claim and I understand that Teck Metals Ltd. will keep such information confidential solely for the purposes of the claim.</i>	
Employee Signature:	Date:

To Be Completed By Private Physician

What medical restrictions/limitations are there that disable the employee from doing their normal job:

Is Injury/Sickness Work Related?	YES	NO
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Date of Injury/Sickness for this claim:	Date of Latest Visit/Treatment for this claim:
Date of First Visit for this claim:	Date Discharged From Hospital:
Date Admitted to Hospital:	

Is the employee undergoing therapy or in receipt of medications that will impact on the employees ability to work?(eg. therapy, medications, etc)

Current Medical Status (Please complete one of the following)

Anticipated Return to Work Date	Date:
Recovered -may return to work with no limitations.	Date:
Partially Recovered -may return to work with the following limitations:	Date:

These limitations are in effect until:	Date:
or until employee is reassessed on:	Date:
Totally Incapacitated -employee will be re-assessed on:	Date:
Target date for return to work:	Date:

Physician's Signature:	Date:
Physician's Name (please print):	Address: